

OAK CREEK CLUB HOMEOWNERS ASSOCIATION, INC.

POLICY RESOLUTION No. 2023-__

TRAFFIC SAFETY COMMITTEE CHARTER

WHEREAS, Article 4, Section 4.1(4) of the Bylaws of the Oak Creek Club Homeowners Association, Inc. (the “Association”) empower the Board of Directors (“Board”) to adopt reasonable rules and regulations; and

WHEREAS, Article VIII, Section 8.2(b) of the Declaration of the Association provides for the compliance with all valid laws, zoning, and other ordinances and regulations of all governmental agencies having jurisdiction thereof relating to any portion of the Association; and

WHEREAS, Article 7, Section 7.2 of the Bylaws authorizes the Board to create committees as it deems appropriate to aid in the administration of the Association, and to establish the powers and duties of such committees; and

WHEREAS, the Board has identified a safety concern with traffic safety, and particularly vehicle speed, within the Association; and

WHEREAS, the Board deems it appropriate and in the best interest of the Association to establish a committee to review the and recommend policies to promote traffic safety within the Association;

NOW, THEREFORE, BE IT RESOLVED that the Board hereby creates and establishes the Traffic Safety Committee, which shall operate according to the below Charter.

ARTICLE I - PURPOSE

The Traffic Safety Committee (hereinafter “The Committee”) shall advise and assist the Board by developing and recommending policies to promote reduction of vehicle speed and overall traffic safety within the Oak Creek Club (hereinafter “the Association”). All recommendations shall be subject to the final approval and/or modification by the Board of Directors. The Board has adopted this Charter for the purpose of directing the Committee in the conduct of its responsibilities.

ARTICLE II – GENERAL

The Committee shall conduct its affairs in strict accordance with the Maryland Homeowners Association Act, the Governing Documents, and this Charter; and in the interest of the Association. As such, the Committee is charged with maintaining a constant awareness of the legal obligations, risks, and responsibilities of the Association. The Committee and all its members serve at the pleasure and direction of the Board.

ARTICLE III - ADMINISTRATION

The Committee shall be comprised of three (3) association members no more than 9 appointed by the Board in its sole discretion in accordance with this Charter. Committee members are appointed to serve staggered three (3) year terms as determined by the Board. Only members whom are in good standing with respect to the Governing Documents may be appointed to the Committee. The Board may remove any member of the Committee with or without cause; No hearing will be required for the removal of any Committee member. Appointments to fill vacancies in unexpired terms shall be made in the same manner as the original appointment.

At the first meeting of the Committee, the members shall elect from among themselves a Chairperson, a Vice Chairperson and a Sectary who shall perform the usual duties of their respective offices, as well as the duties set forth below.

The Committee's Chairperson shall be responsible for coordinating and supervising the Committee activities and meetings to ensure that the Committee's responsibilities are met. The Chairperson will represent the Committee to the Board and attend at least one Board meeting quarterly and as the Board may demand.

The Committee's Secretary shall be responsible for maintaining the Committee's membership roster, assisting the Chairperson in preparing the meeting minutes and reports for the Board, and in general, maintaining written documentation of the Committee's decisions and activities.

The Committee shall publish minutes for all meetings where any Committee decisions are made. Minutes will be provided to the Management Agent for distribution to the Board and to keep on file. Minutes are available for property owners' review upon request.

Regular meetings of the Committee shall be held as necessary to carry out the Committee's responsibilities. A majority of the Committee members shall constitute a quorum of the purpose of conducting Committee business. All Committee meetings shall be open to the public. The date, time, and location of or access to meetings shall be provided to the Management Agent for publication in accordance with the Maryland Homeowners Association Act and the Governing Documents.

ARTICLE IV - POWERS AND RESPONSIBILITIES

The Committee is charged with the responsibility of advising and assisting the Board by researching, developing, and recommending to the Board measures to improve traffic safety and reduce speeding within the Association. In fulfilling its responsibility, the Committee shall be delegated the responsibility for performing certain duties, which include, but are not necessarily limited to, the following:

- A. Develop, evaluate, and recommend to the Board policies, rules, and/or regulations to reduce incidence of vehicle speeding and improve overall traffic safety within the Association; and
- B. Coordinate with Association members and residents regarding issues of traffic safety, including solicitation of responsive proposals and consideration of potential solutions; and
- C. Assist the Management Agent and Board in enforcing and monitoring the effectiveness of any policies enacted within the jurisdiction of the Committee; and
- D. Maintain complete and accurate records of all actions taken; and,
- E. Perform additional duties and authority as the Board may grant or direct from time to time.

The Board has the power to determine the scope of responsibility of the Committee, and this Charter is not intended to create any restrictions or limitations on the Board's power to determine the jurisdiction of the Committee. Notwithstanding the foregoing, the Board reserves the right to direct the Committee to discontinue any action as the Board, in its sole discretion, may determine. Moreover, the Committee is prohibited from taking any actions not delegated to it by this Charter or by a vote of the Board.

ARTICLE V - MISCELLANEOUS

Neither the Committee nor any of its members are authorized to obligate the Association in any financial or legal matter (including, but not limited to, contracting for services, borrowing money, purchasing equipment and supplies, or approving owner or third-party requests) on behalf of the Association. In the event of any conflict between this Charter and the Governing Documents, the latter shall prevail.

The Committee members shall serve without compensation.

The effective date of this Charter shall be February, 7, 2023.

OAK CREEK CLUB HOMEOWNERS ASSOCIATION, INC.

RESOLUTION ACTION SHEET

Resolution Number: 2023-____
Resolution Title: Traffic Safety Committee Charter
Date of Adoption: February 7, 2023

The above-referenced Resolution was adopted by the Board of Directors as of the date set forth.

Signatures:

Vote: (Y/N)



Y

Director



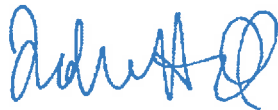
Y

Director

Travis R. Witmer

Y

Director



Y

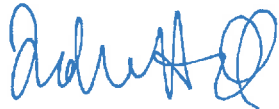
Director

Keith B. Pierce

Y

Director

ATTEST:



Secretary

3/2/2023
Date