

Roster: Charles Stewart, Tim Stewart, Stephanie Brown, Brooke Walker, Lynne Todd, Richard Huff Board Rep: Kip Banks

Oak Creek Club Homeowners Association
14505 Mary Bowie Parkway
Upper Marlboro, MD, 20774

Grounds Committee Meeting Agenda
Tuesday, December 2, 2025, 6:30 pm

Call To Order: 6:30 pm- 8pm

- I. **Establish Minute Taker and Note Keeper:**

- II. **Old Business:** **Time: 10 minutes**
 - **Trees overgrown and Shannock lane-safety issue**
 - **Charles Stewart-Rexford** and Shannock-foliage thick along walking path- this is a county issue, county is slow to respond to tickets placed by HOA. Femi will send info so committee can contact county about this issue.

- III. **New Business:** **Time: 60 Minutes**
 - Welcome new members!

 - Landscape RFP
 - Complete presented to board
 - Next Board meeting is 12/9
 - Porter
 - Request to attend grounds meetings monthly
 - Review project list and start planning for 2026
 - What do we want to accomplish?

- IV. **Resident Forum** **Time: 20 minutes**

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Grounds Committee Project List	Idea	Initiation	Planning	Execute	Monitor/Control	Close	Backburner	Board approved?	Grounds Lead
Landscaping RFP				x					Stephanie Brown
Christmas Light Decoration Contest	x								Stephanie Brown
Pet Waste Stations							x		Brooke?
Identify streets for additional Pet Waste Signage							x		Brooke?
Lighting Cluster Mailboxes		x							Charles Snow
Yard of the Month Program									x
Tree maintenance-money							x		Charles Stewart

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available from County?									
Cedar Creek LandBay									
Sangerville Safety Project							x		Stephanie Brown

Meeting Attendance

Grounds Committee	Attendance 4/1	Attendance 8/5	Attendance 9/9 no quorum	Attendance 10/8	Attendance 11/4	Attendance 12/2
Brooke Walker	x			x	x	
Othalene Lawrence (First Meeting 11/4)	x				x	
Charles Stewart	x	x		x	x	
Tim Stewart					x	
Lynne Todd	x	x		x	x	
Stephanie Brown	x	x	x	x	x	
Rick Huff		x		x	x	
Community at Large total members				0	0	

Resident forum:

Key Meeting Notes October:

- Complete and McFall are top two vendors
- Need Complete to match McFall quote

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- The vendor selected will need to attend the monthly Grounds Committee Meeting
- Request Porter to attend monthly Grounds Committee meeting
- Good discussion of vendors
- Comparison PPT prepared to assist with discussion
- Committee need to decided which projects to prioritize based on board approval
 - Sangerville Safety project
 - Mailbox lights
 - Streets with faded white lines
 - Ponds not maintained overgrowth grass, snakes, moss
 - Street lights overshadowed by overgrown trees
 - Near golf course trees and property not gated, anyone can access
 - What is the porter's schedule?
 - Cedar Bay-retention pond in need of maintenance: mosquitoes, beavers, who is responsible?
 - Need to decide best path for yard of the month program this summer
 - Need to identify oak creek safety committee; speed bumps? This is dormant due to no membership
 - Rick will share safety plan previously completed for the county/policy
 - **Lynn is concerned that if beavers are relocated, it is done safely and humanely**