

Oak Creek Club Homeowners Association 2025 Annual Meeting and Election

September 12, 2025

Dear Oak Creek Club Homeowner,

The Annual Meeting of the Oak Creek Club Homeowners Association members will be held **virtually** on **Tuesday, October 14, 2025, at 6:30 pm.**

The primary purpose of the meeting is to announce the results of the 2025 Oak Creek Club Board of Directors election, which will be held via Vote HOA Now and paper ballot (enclosed). There are two (2) open seats, each with a two (2) year term. The winners of the election will be the two (2) candidates who received the highest number of votes.

The Candidate Forum will be held on Tuesday, September 23, 2025, at 6:30 pm. Voting will open on Wednesday, September 24, 2025, and conclude on Friday, October 10, 2025, at 5 pm.

There is one (1) homeowner who has volunteered and has met the eligibility requirements to run for a Board position. The completed Candidate Form and Nominating Petition are enclosed. They can also be downloaded at <https://www.oakcreekclubhoa.com/elections-committee/>.

Candidate for the Board of Directors Election:

- Jessica Hill

Write-In Candidates

The HOA Board and the Elections Committee have developed a process for Write-In Candidates to participate in the 2025 Election. This process below has been reviewed by HOA legal counsel and meets the requirements of the Oak Creek Club Bylaws, as well as Maryland statute:

- To Submit Your Candidacy for the HOA Board as a **Write-In Candidate** provide your **name, address, phone number and email address** to the **HOA Management office no later than 5 pm on September 19, 2025**. This is to verify eligibility to run for office. Eligibility is outlined in the Annual Meeting Notice sent to residents on August 5, 2025.
- Write-In Candidates, who are eligible to run for office, will be responsible for communicating their campaign directly to the community. As in prior years, no information about any write-in candidate will be available on the e-voting platform or on the Oak Creek Club website.

- Write-In Candidates, who have been verified as eligible to run for office, will be allowed to speak at the end of the Candidate Forum for 2 minutes.
- Both the e-voting ballot and the paper ballot will include the name of the currently validated candidate and space for two write-in votes.

Please note: The Elections Committee and Board of Directors reserve the right to revisit this process in future elections.

Annual Meeting

To register to attend the Annual Meeting, please use the link you received via email or text. If you have not received the link, please email Manager@oakcreekclub.com or call the HOA office at 301-390-1721.

After registering, you will receive a confirmation email containing information about joining the Annual Meeting.

How to Vote

Votes are allocated to each address. Each homeowner in Oak Creek Club is allowed one (1) vote for each open seat. Only one homeowner's vote per address will be counted. Votes can be submitted electronically via Vote HOA Now or by paper ballot.

Voting Electronically

Each homeowner with an email on file with the Association will receive an invitation to vote electronically from Oak Creek Club HOA eVoting Administrator (oakcreekclubhoa@ivotehoa.com). When you receive the invitation, click the link to enter the voting site. After your vote has been submitted, you will receive a pop-up confirmation and an email indicating that your vote has been recorded. If you do not currently have an email on file with the Association or have yet to receive an email invitation to vote by Wednesday, September 24, 2025, please email us at oakcreekclubhoa@ivotehoa.com. In the email include your name, address, and the email address where you would like to receive the voting registration link.

Voting by Paper Ballot

Please check the name or write in the name of Write-In Candidate(s), for a total of TWO (2) votes, and return the ballot in the envelope provided. Remember to put your name and address on the return envelope to verify that you are an eligible voter before putting your ballot in the ballot box or the mail. The Ballot Box is located inside of the management office in the Swim & Fitness Center at 14505 Mary Bowie Parkway, Upper Marlboro, MD, 20774. **Your ballot must be dropped in the Ballot Box by Friday, October 10, 2025, at 5:00 pm to be counted.** Homeowners mailing ballots should send them to the management office at 14505 Mary Bowie Parkway, Upper Marlboro, MD, 20774. Please be sure to include your return address on the envelope. **If you are mailing your ballot, it must be received by October 10, 2025.**

Please note, if there are multiple ballots received from one household, the first ballot received will be counted. Any additional votes will be discarded.

Important: Meeting Quorum

For the annual meeting to be convened on Tuesday, October 14, 2025, a quorum of 10% of the community's votes (118) must be met. Therefore, it is important that your vote be received, whether electronic or paper ballot, before October 10, 2025, at 5 pm deadline.

If we do not have a quorum, it will be necessary to call another meeting pursuant to Section 5-206 of the Corporations and Associations Article of the Annotated Code of Maryland, at an additional expense to the Association, as set forth in further detail on the 2025 Ballot attached below.

Candidate Forum

An opportunity to hear from the Candidates in a Candidate Forum will be held on Tuesday, **September 23, 2025, at 6:30 pm**. Homeowners can submit questions in advance of the Forum to Manager@oakcreekclub.com. An invitation to join the meeting via Zoom will be sent separately via Oak Creek Text, Email and Facebook.

Voting for the Board of Directors is one of the most important and impactful actions you can take as a homeowner. Please, make your voice heard and submit your vote!

If you have any questions, please do not hesitate to contact the management office at (301) 390-1721. The management team will be happy to assist you.

We look forward to seeing you at the annual meeting on **Tuesday, October 14, 2025!**

Sincerely,

Board of Directors
Oak Creek Club Homeowners Association

Enclosures: 2025 Ballot, Candidate Profile

Deadline for submission: October 10, 2025, at 5 pm



2025 Ballot

Election for the Oak Creek Club Board of Directors

Vote for **no more than** two (2) candidates for the Board of Directors by marking an “X” next to the candidate’s name below.

_____	Jessica Hill
_____	_____
	Write-In Candidate
_____	_____
	Write-In Candidate

I _____, hereby affirm that I am a homeowner of _____ and am authorized to vote in the election for the Oak Creek Club Board of Directors. By submitting this ballot, I affirm my intention to be counted as preset for quorum purposes at the 2025 Annual Meeting, and to cast a vote for the candidates(s) selected above.

This ballot may be used to establish a quorum at the Annual Meeting; I have hereby expressly directed below by my **[X]**.

[] Quorum Only (If you want to be counted for quorum purposes only and not vote for the above candidates)

As per Section 2.5 of the Association’s Bylaws, if at any meeting of the Association a quorum is not present, a majority of the Owners who are present at such meeting in person or by proxy may recess or adjourn the meeting to such a date, time and place as such Owners may agree not less than 15 days and not more than 30 days after the date and time the original meeting was called, such meeting to be resumed at such date, time and place as such Owners may agree, where upon the Secretary shall announce the date, time and place at the meeting and make other reasonable efforts to notify all Owners of such date, time and place.

Oak Creek Club HOA

Candidate Form - 2025 Board Election

Please return this form, along with the completed **Nominating Petition**, no later than **5:00 p.m. on Monday, August 25, 2025**, to the Management Office in the Swim & Tennis Club at 14505 Mary Bowie Parkway, Upper Marlboro, MD 20774, or via email: manager@oakcreekclub.com.

This form can be downloaded from the oakcreekclubhoa.com website.

I have submitted my Nominating Petition to be a candidate for the 2025 Oak Creek Club HOA Board Election.

Date: August 18, 2025

Name: Jessica P. Hill

Address: [REDACTED]

The following information is being provided with the understanding that it will be published and distributed to the membership for review. You may include a photo, although it is not required. **Please limit your total response to no more than two pages. To ensure fairness in reviewing candidate credentials, Candidates are requested to limit their response to the following questions. Please refrain from attaching additional documents. We reserve the right to delete any pages submitted over the two-page limit and/or submissions that do not answer the questions below.**

1) Tell us about yourself.

I am married and have been a resident of Oak Creek Club since November 2020. We have six amazing grandchildren that live in VA and TX. I love to travel, do puzzles, and volunteer. I have been a member of Delta Sigma Theta Sorority, Inc. for over 35 years and am an active member in the Federal City Alumnae Chapter. I have my own business and 16 years of federal government service in audit, internal controls and enterprise risk management.

2) Why do you want to join the HOA Board? What skills and experience do you have that will help you to be effective in this role?

I am interested in continuing my work on the HOA Board as our community is very diverse and we need to continue to make process improvements to move us forward. With Oak Creek turning 20 years old next year, I would like to ensure our fiscal responsibility and technological abilities are developed to align us with operations in 2025 and beyond. I have been on various boards in the past holding different positions and consistently on the HOA Board since 2021. The knowledge I have gained during the past four years about the operations of our community will enable me to continue to be an effective Board member.

Oak Creek Club HOA

Candidate Form – 2025 Board Election

3) *How have you contributed to the Oak Creek community or other communities in which you have lived?*

I have contributed to Oak Creek Club as a member of the Social Committee, the HOA Board in various positions including serving as President from 2022-2023, and 2024-2025. I was a member of the newly chartered Elections Committee in 2023. I recommended and instituted the Board liaison roles and served as a liaison for the Budget & Finance, Facilities, and Social Committees. I presided over multiple Board meetings, Executive Sessions and requested Committee Training sessions for volunteers. Also, I coordinated the annual strategic planning meeting to include committee chairs and Board members to discuss priorities. I have volunteered and supported the annual Adult Holiday Party, Oak Creek Day, Bingo, and National Night Out events. I walk the community regularly and pick up trash/debris during my walk to ensure we have minimal trash/debris in the community. Additionally, I have recruited volunteers for several committees to ensure we are able to conduct the business of Oak Creek.

4) *Have you served as a volunteer on an HOA committee or on the Board? If so, which committee and when?*

Yes, I served on the Social Committee in March 2021-October 2021; HOA Board member from October 2021 to present Elections Committee 2023-2024; Liaison for Budget & Finance and Social in 2023-2024; Facilities and Social from 2024 to present.

5) *What do you see as the most pressing concerns for the Oak Creek Community? What are some of your ideas for addressing these issues?*

I see the financial position of the community and holding vendors/contractors accountable as some of the most pressing concerns for the Oak Creek Community. Also, the ability to rally the community to serve on committees to ensure we are able to operate as intended.

Some ideas include: The Board providing oversight and communicating with the HOA Management team regularly while holding them accountable. Require the management team to develop evaluation forms and a tracking system to ensure efficiency. Developing a clear, transparent communications process to ensure all homeowners are well informed is another way to address the concerns. Further developing the working relationship with the HOA Management company to foster trust and validate services to our community will garner support from homeowners and lead to more volunteers. Lastly, recruiting volunteers for the procurement committee to standardize processes for committees and a RFP process to exercise the right to bid out services of longstanding vendors in Oak Creek.

6) *Feel free to share any additional information.*

My desire to work hard and support our community is evident by my volunteering shortly after moving to Oak Creek. I believe in the four L's of Quinnite leadership – 1. Leave things better than you found them; 2. Lead from where you are; 3. Live a life that matters; and 4. Love something greater than yourself.

In the event the pages are separated, please add your name here: Jessica P. Hill

**Oak Creek Club HOA
Nominating Petition - 2025 Board Election**

Please return this form, along with the completed **Candidate Form**, no later than 5:00 p.m. on Monday, August 25, 2025, to the Management Office in the Swim & Tennis Club at 14505 Mary Bowie Parkway, Upper Marlboro, MD 20774, or via email: manager@oakcreekclub.com.

This form can be downloaded from the oakcreekclubhoa.com website.

I hereby volunteer to be a candidate for election to the Oak Creek Club HOA Board of Directors.

PRINT NAME: Jessica P. Hill DATE: August 18, 2025

ADDRESS: 

CANDIDATE SIGNATURE: 

Three additional owners in good standing must also sign this form.

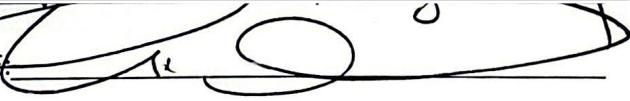
PRINT NAME: Sanam Sadaghiani

ADDRESS: 

SIGNATURE: 

PRINT NAME: Alicia Townsend

ADDRESS: 

SIGNATURE: 

PRINT NAME: Peacola Johnson

ADDRESS: 

SIGNATURE: 